



February 2, 2010

Dear Parent,

FACTS Grant & Aid Assessment will be conducting the financial need analysis for Trinity Lutheran School for the upcoming 2010/11 school year. Families applying for financial aid will need to complete an application and submit the necessary supporting documentation to FACTS Grant & Aid Assessment by April 30, 2010. Paper applications will be available in the school office on February 1, 2010. Applicants can apply online beginning January 31, 2010 at www.factstuitionaid.com. The following information is required in order for FACTS to process your application:

1. Signed and completed paper application or completed online application.
2. Payment of the \$20 application fee.
3. Copies of your 2009 tax forms including all supporting tax schedules.
4. Copies of your 2009 W-2 form for both you and your spouse.
5. Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-315-9262 or talk with me and let me help you.

Sincerely,

Jim Riedl, Principal
Trinity Lutheran School
503-288-6402
principal@trinityportland.org

Trinity Lutheran School's Statement of Mission
Trinity Lutheran School exists to develop students who:
- live for Christ,
- achieve academic excellence, and
- express God's love in service to others

**Trinity Lutheran School . 5520 NE Killingsworth . Portland, OR 97218
Phone: (503) 288-6403 . www.trinityportland.org**